

How to START A CLASS.

To access a medication refresher class, you must start with Enrollment. You will complete all forms prior to having access whether paying yourself or having the employer pay.



Start by going to **medsnv.com** (cqes.org)
This is what you see.

Private Pay Students

To take the ZOOM medication class complete the following items 1-4

- 1st. ENROLL FIRST FOR CLASSES: **ENROLLMENT**
- 2nd. Complete "Ability to Benefit" form (Mandatory for Enrollment)
- 3rd. Complete **Terms and Policies**
- 4th. Then Choose your Class under **Class Sign Up**

Read these **Guidelines** prior to sign up to make sure you have the proper equipment for the class. (ZOOM Class)

Please Read the following documents prior to enrollment When you receive your enrollment form in your email complete this form. **Confirmation Form**

Catalog of Classes 2021- 2022

Disclosure form

1. You will complete the following forms in the white or the blue box depending on who is paying.

Failure to complete all in one day delays your enrollment

Start HERE IF: Your Employer is Paying for your Medication Class

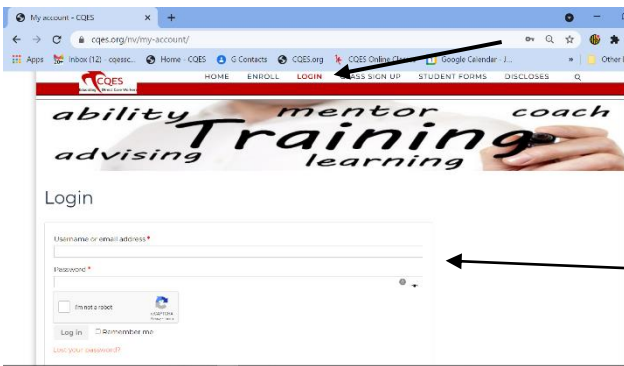
To take either the 16-hour initial Medication class or the 8-hr refresher you must complete the following forms.

- 1st. Complete the Employee Enrollment form: **Enrollment**
- 2nd. Complete the Ability to Benefit form if you DO NOT HAVE PROOF OF A DIPLOMA. (Mandatory for Enrollment) **Ability to Benefit**
- 3rd. Complete the Terms and Policies for ZOOM class only, not the 8-hr refresher. **Terms and Policy**
- 4th. Write down your username and password to Login and start your class. We will email you when you have access

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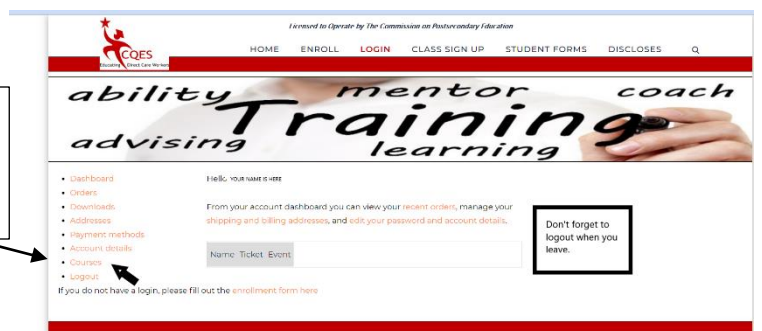
Catalog of Classes 2021- 2022

Disclosure form



2. Upon completion of forms 1-4 and viewing catalog and disclosure form you go back to the home page and use the **LOGIN** link at the top and you will now enter your in your username and password here.

3. You will now be at your account dashboard. This is where you click on course to begin your training



4. Click

5. Click on unit one and it takes you to the videos. Green means it is completed

